

LOUISIANA CITIZENS UNITED FOR REHABILITATION OF ERRANTS
(CURE) BYLAWS

Article I

Name

The state organization of Citizens United for Rehabilitation of Errants (CURE) in Louisiana shall be called Louisiana Citizens United for Rehabilitation of Errants (CURE). Any use of the name shall be cleared with the EXECUTIVE BOARD. Only the Executive Director and Chairperson of the state chapter will have use of the official stationary of the state chapter unless otherwise designated.

The domicile of the Board shall be in the city of Baton Rouge and the board shall establish its office at its domicile, but may hold meetings at other places within the state of Louisiana.

Article II

Membership

- A. Louisiana CURE shall consist of two types of members: voting and non-voting of which prisoners shall be non-voting members.
- B. Any person may become a member of Louisiana CURE by paying the membership dues as provided in this document. Membership in the state chapter will be considered membership in International CURE.
- C. Every member shall have the right to: 1) vote at regular and annual meetings. 2) Attend Board of Directors' meetings with no participation or voting.

Article III

Meetings

Meetings will be conducted under the Robert's Rules of Order. Each area and state chapter shall make a reasonable effort to meet at least once every month. Such meetings shall be centered on discussing correctional related and criminal justice reform issues and determining courses of action.

Article IV

Dues

Dues shall be assessed as follows:

- A. Dues will be set by the Executive Board, and due January 1 of each year. Dues are on a calendar year basis.
- B. A prisoner or basic membership may be waived or lowered by the Executive Board. Payment of stamps will be acceptable from inmates only.
- C. Only the State chapter may charge a fee for membership. Dues paid to the State or Area/Issue chapters become the property of the State chapter. Area/Issue chapters' activities will be funded through voluntary contributions or assessments. Additional membership dues may not be assessed for participation in Area /Issue chapters.

Article V

The Executive Board and Board of Directors

- A. The affairs of Louisiana CURE shall be managed by the Executive Board, which is authorized to establish policies and/or set directions.
- B. The Executive Board shall consist of the Chairperson, the Vice-Chairperson, the Secretary and the Treasurer. (The Executive Director, who is chosen by the Executive Board, may attend Executive Board meetings but shall not have a vote.)
- C. The Board of Directors shall consist of the Executive Board members and one elected representative from each Area chapter.
- D. The Board of Directors shall convene quarterly or when deemed necessary to conduct business.
- E. There shall be four (4) Advisors and they will be selected by the Executive Board after each annual election. Advisors may attend Executive Board meetings; however, they will not have a vote.

Article VI

Authority of Executive Board Members and Executive Director

- A. The Executive Board will evaluate the Executive Director annually and present the evaluations and recommendations to the Board of Directors. The Executive Director works at the pleasure of the Executive Board.
- B. The Chairperson shall work closely with the Executive Director to set the agendas for the monthly meetings and the Executive Board meetings and shall conduct the meetings accordingly.
- C. The Vice-Chairperson shall act in the place of Chairperson whenever he/she is unable to perform the duties as Chairperson.
- D. The Secretary shall keep minutes of the monthly meetings as well as Executive Board meetings. A record of attendance shall be included with the minutes. The Secretary shall also record and keep on file other records as deemed necessary. Minutes of the Executive Board meetings shall be mailed to International CURE on a timely basis.
- E. The Treasurer accepts the membership dues, registers members, pays expenses and writes checks as requested. The names of new members shall be mailed to International CURE. The receipt and disbursement of funds for the benefit of CURE are done within the approved budget. Any check for \$200.00 or more must be signed by the Chairperson and the Treasurer; the Vice Chairperson may serve as an alternate. The Treasurer shall provide monthly statement of income and transactions.
- F. The Executive Director shall implement all policy decisions of the Board, coordinate the publishing and mailing of a newsletter to the members, coordinate updating the website, enter into all contracts for CURE consistent with the Board's policy and do any other act required or authorized by the Executive Board or (he/she) could designate these responsibilities.

Article VII

Bylaws

Internal affairs of Louisiana CURE shall be regulated by the Bylaws. Bylaws may be amended or repealed and in keeping with the Constitution and Articles of Incorporation by two-thirds of members present at an official CURE meeting.

Article VIII

Area Chapter Participation

- A. Area Chapters are based on the state regional sections according to the census data. A quorum is needed to conduct official business.
- B. Area chapters shall send a copy of the minutes of their meetings and any new memberships to the State Executive Director.

Board Participation

- A. The Executive Board and the Board of Directors will be required to pay their annual dues and be active on a state committee in order to maintain Board status.
- B. The Executive Board will meet monthly or when necessary.
- C. Two-Thirds of the members of the Executive Board or the Board of Directors in good standing shall be a quorum.
- D. A member of the Executive Board can be removed by a two-thirds vote of the Board at a regularly scheduled board meeting.

Possible reasons for such actions are:

- Unethical behavior
- Conflicts of interest
- Disruptive behavior
- Bad mouthing the organization
- Not attending meetings without advance notification.
- Not following through on commitments

Article IX

Term Limits

- A. The Executive Board shall be elected annually by the affirmative vote cast by the members of Louisiana CURE present at the October monthly meeting.
- B. Beginning in October 2007, at the first election, the Chairperson and the Treasurer will be elected for a two-year term and the Vice-Chairperson and the Secretary will be elected for a one year term. At subsequent election, the positions up for election will be for two-year terms.

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